

**BOARD MEETING NOTICE AND AGENDA**

**CULVER CITY UNIFIED SCHOOL DISTRICT**  
**Regular Meeting of the Board of Education to**  
**“Conduct the District’s Business in Public”**  
**CLOSED SESSION – 6:00 p.m.**  
**OPEN SESSION – 7:00 p.m.**

**District Office Board Meeting Room**  
**4034 Irving Place, Culver City, CA 90232**

**October 28, 2008**

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

**PRESENTATIONS AND PUBLIC COMMENTS**

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under “Public Recognition.” In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent’s Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

**1. CALL TO ORDER**

The meeting was called to order by \_\_\_\_\_, at \_\_\_\_\_ p.m.

**Roll Call – Board of Trustees**

Dana Russell, D.D.S., President  
Jessica Beagles-Roos, Ph.D., Vice President  
Saundra Davis, M.A., Clerk  
Steven Gourley, Member  
Scott Zeidman, Esq., Member

**2. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

**3. RECESS TO CLOSED SESSION**

3.1 Student Discipline (Pursuant to EC §35146; §48918 (c))  
a) Reinstatement of Pupil Services Case #10-07

3.2 Public Appointment/Employment (Pursuant to GC §54947)  
Certificated Personnel Services Report No. 6  
Classified Personnel Services Report No. 6

- 3.3 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54947)  
2 (Classified Employees)
- 3.4 Conference with Legal Counsel - Existing Litigation  
(Pursuant to GC §54956.9)  
(2 Cases)  
EEOC Case Numbers: 37AA810548; 480-2008-04187  
FEPA Case Number: E200809S0609-00-pe
- 3.5 Conference with Labor Negotiator (Pursuant to GC §54957.6)  
Unrepresented Employee: Superintendent  
Agency Designated Representative: Board President Dr. Dana Russell  
and Warren Kinsler, Esq. from Atkinson, Andelson, Loya, Ruud & Romo

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

- 5.1 Roll Call – Board of Trustees  
Dana Russell, D.D.S., President  
Jessica Beagles-Roos, Ph.D., Vice President  
Saundra Davis, M.A., Clerk  
Steven Gourley, Member  
Scott Zeidman, Esq., Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING**

- 7.1 Williams Textbook Sufficiency

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.  
Motion by \_\_\_\_\_. Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting –  
October 14, 2008

- 9.2 Approval is Recommended for Purchase Orders and Warrants
- 9.3 Approval is Recommended for Acceptance of Gifts - Donations
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 6
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 6
- 9.6 Approval is Recommended for Five El Rincon School Teachers to Attend the National Science Teachers Association Conference in Portland, Oregon, November 20-22, 2008

**10. AWARDS, RECOGNITIONS AND PRESENTATIONS**

- 10.1 Red Ribbon Week
- 10.2 American Citizenship Awards
- 10.3 Spotlight on Education – El Marino Language School

**11. PUBLIC RECOGNITION**

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker’s Card and submit it to the Superintendent’s Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent’s Report
- 11.2 Assistant Superintendents’ Reports
- 11.3 Members of the Audience
- 11.4 Student Representatives’ Report
- 11.5 Members of the Board of Education

**12. INFORMATION ITEMS - None**

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

**13. RECESS**

**14. ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker’s Card and submit it to the Superintendent’s Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

**14.1 Superintendent’s Items - None**

**14.2 Education Services Items**

14.2a Approval is Recommended for the Reinstatement of Pupil Services Case #10-07

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.2b Approval is Recommended for the Carl Perkins 2008-2012 Local Plan for Career Technical Education

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.2c Approval is Recommended for Resolution #3 Regarding Sufficiency of Instructional Materials

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.2d Approval is Recommended for the Certification for Instructional Materials Funding Realignment Program (IMFRP)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.2e Instructional Materials Funding Realignment Program (IMFRP)  
Certification of Provision of Standards-Aligned Instruction Materials

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**14.3 Business Items**

14.3a Approval is Recommended for Resolution #4/2008-09 Gann Limit Calculation

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.3b Approval is Recommended for a Budget Revision to the Adult School Fund

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.3c Approval is Recommended for Budget Revisions to the General Fund

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**14.4 Personnel Items - None**

**15. BOARD BUSINESS - None**

16. **PUBLIC RECOGNITION – Continued**

Public Recognition is the time when members of the public may address the Board on matters not scheduled on the agenda. Those wishing to speak must complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Three (3) minutes will be allotted to members of the audience, for a total of twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda.

- 16.1 Members of the Audience
- 16.2 Members of the Board

17. **ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

**FUTURE MEETINGS**

November 18 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place  
December 9 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at [www.ccusd.org](http://www.ccusd.org). Each school office has a suggestion box. We look forward to receiving your comments and suggestions.



## BOARD REPORT

10/28/08

7.1

### 7.1 Williams Textbook Sufficiency

The Board of Education will receive public input regarding Williams Textbook Sufficiency.

The Williams legislation for Instructional Materials can be found in SB 550 (Chapter 900/Statutes 2004) and Education Code section 60119.

All districts are required to hold a public hearing on textbook sufficiency. As part of the hearing, the governing board shall determine whether each pupil has sufficient textbooks or instructional materials in the following areas:

- Reading/language arts, mathematics, science, and history/social science
- Foreign language and health courses
- Science laboratory equipment for science lab courses for grades 9-12, as appropriate

Districts are required to hold the public hearing to determine instructional materials sufficiency for students in all schools. The hearing is to be held at the end of the first eight weeks of school.

“Sufficient” textbooks or instructional materials, or both, means that each pupil, including English Learners, has a textbook or instructional materials, or both, to use in class and take home.





**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
UNADOPTED MINUTES**

<b>Meeting:</b>	<b><u>Regular Meeting</u></b>	<b>Date:</b>	<b><u>October 14, 2008</u></b>
<b>Place:</b>	<b><u>District Administration Office</u></b>	<b>Time:</b>	<b><u>6:00 p.m. – Public Meeting</u></b>
	<b><u>4034 Irving Place</u></b>		<b><u>6:01 p.m. – Closed Session</u></b>
	<b><u>Culver City 90232</u></b>		<b><u>7:00 p.m. – Public Meeting</u></b>

**Board Members Present**

**Dana Russell, D.D.S., President**  
**Jessica Beagles-Roos, Ph.D., Vice President**  
**Saundra Davis, M.A., Clerk**  
**Steven Gourley, Member**  
**Scott Zeidman, Esq., Member**

**Staff Members Present**

**Myrna Rivera Coté, Ed.D., Superintendent**  
**David El Fattal, M.B.A.**  
**Gwenis Laura, Ed.S.**  
**Patricia Jaffe, M.S.**

**Call to Order**

Board President Dr. Russell called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:00 p.m. with all Board members in attendance. Mrs. Janet Chabola led the Pledge of Allegiance.

**Report from Closed Session**

Dr. Russell reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

**8. Adoption of Agenda**

Dr. Russell stated that the agenda would be amended to include an addendum to item 9.4, an addition of item 9.7, and an amendment to item 14.1a. With those items included in the agenda, it was then moved by Mrs. Davis and seconded by Mr. Zeidman to approve the agenda as amended. The motion was unanimously approved.

**9. Consent Agenda**

Dr. Russell called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Dr. Russell requested that item 9.4 be withdrawn. It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis to approve Consent Agenda Items 9.1-9.3, 9.5 and 9.6 as presented. The motion was unanimously approved.

9.1 Minutes of Regular Meeting – October 14, 2008

9.2 Purchase Orders

9.3 Acceptance of Gifts – Donations

9.5 Classified Personnel Reports No. 5

9.6 Student Teacher Agreement between the Culver City Unified School District and California State University, Northridge

**9.4 Approval is Recommended for the Certificated Personnel Reports No. 5**

Dr. Russell requested this item to be pulled to provide clarification for his wife, Marci Shulman, being included in the report. He explained that she is included with all the other employees in the District for an extra sum of pay and she is not receiving a separate sum of pay. It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis to approve the Certificated Personnel Services Report No. 5 and addendum as presented. The motion was unanimously approved.

**10. Awards, Recognitions and Presentations - None**

**11. Public Recognition**

**11.1 Superintendent's Report**

Dr. Coté reported on how the District is looking at programs that are in place and refining them to better serve the students. This review includes the Galileo Program. She also reported on her upcoming attendance at the Annual 33<sup>rd</sup> District PTA Presidents/Superintendents Breakfast; her participation on a Superintendent's Panel at UCLA; her participation at the upcoming CSBA Superintendent's Advisory Board Committee meeting and an update on the interviews for the El Rincon principal position. Dr. Coté extended an invitation for anyone thinking of getting a Doctorate in Education from USC to join her at an informational reception in Torrance, and she announced the dates for the Power of Positive Parenting Conference on October 25<sup>th</sup> and the Board of Education/City Council Liaison Meeting on October 29, 2008.

### **11.2 Assistant Superintendents' Reports**

Ms. Laura reported on the first meeting of the Anti-Bullying Task Force and announced the next meeting will be held on October 30, 2008. Ms. Laura also reported on her attendance at the Algebra Summit and what the action plan for the District will be. Dr. Russell inquired as to if parents that came to the Board meeting to comment on bullying were present at the Task Force meeting. Ms. Laura confirmed that they were present.

Mr. El Fattal provided a summary on the State Budget and how it will affect the District. Dr. Russell stated that he was asked by employees if the District had enough funds available for payroll. Mr. El Fattal confirmed that funds were available and the District does have a back-up plan for revenues.

Mrs. Jaffe reported on her attendance at a Collective Bargaining Summit that was sponsored by the School Employees Association. She provided information that she received on using multi-year projections and suggestions for strategies that the District could possibly use such as building reserves and holding off on major expenditures.

### **11.3 Members of the Audience**

Members of the audience spoke about:

- Edward Goodin a teacher at the Middle School stated his concerns regarding the lack of retention with some of the students. He requested that the Board take into consideration reopening a Community Day School.
- Jerry Chabola announced that Sunday night Mary Kay Reynolds passed away, gave a brief bio on her contributions to the District and community, and asked the Board to adjourn the meeting in her memory. Mr. Chabola then announced that the Culver City High School Athletic Program was the host of the South Bay Athletic Association's Fall Sportsmanship Meeting and gave an update of the events that took place; he thanked Mr. Zeidman, Mrs. Davis and Dr. Coté for attending the traffic forum and discussed how he would like to see more of a proactive instead of reactive approach to handling various situations in the District.
- Mr. Mielke commented that he was glad to see Mr. Goodin was in attendance at the meeting and provided the Board with a brief bio on Mr. Goodin and was in agreement that the Board needs to look at reopening the Community Day School. He stated he was disappointed that the Board agenda'd this topic during the summer when Mr. Goodin was not notified and therefore unable to present, and he was the person who created the Community Day School and ran it. Mr. Mielke also informed the Board that CCFT would be presenting a proposal soon, and that the Union would not settle if the District tries to maintain a four percent reserve. He requested that the District put the employees first when they work on the Budget.

### **11.4 Student Representatives' Reports**

#### **Middle School Student Representative**

Danielle Johnson, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including a September 26<sup>th</sup> convention that took place at the Middle School where nominees running for Student Council spoke, and she announced the names of the winners. Miss Johnson further reported that Student Council is forming other committees and they are planning the Halloween events such as the Dance, Costume Contest, and Halloween O'Grams being sold. She stated that she has had a number of requests from students. One of which is a mural in the hallway. She reported that the restrooms are much cleaner, and that the issue of

students not being able to bring and recycle their water bottles is a continued issue because a security officer will not allow the students to bring their bottles on the grass. She has also received requests to expand the lunch menu.

**Culver Park Student Representative**

Emily Gomez, Culver Park High School Student Representative, reported on activities at Culver Park High School, including the new programs that will be starting such as a drug prevention and education program; the CVE Program which is an extra-credit program; and the HeART Project. She announced the upcoming Social Studies presidential election debate; the first Student Council Meeting; the Halloween Door Decorating contest; the costume contest; and the replanting of the garden.

**Culver City High School Student Representative/Student Board Member**

Opal Dillard, Student Board Member, was unable to attend the meeting. Dr. Coté read an e-mail from Miss Dillard where she explained that she is visiting colleges and therefore would not be able to attend the meeting.

**11.5 Members of the Board of Education**

Board members spoke about:

- Dr. Beagles-Roos expressed her enthusiasm to see the full agenda on-line. She reported on her attendance at the Back-to-School Nights for Culver Park High School and the Office of Child Development, and announced an upcoming Education Foundation Fundraiser at La Rocco Pizzeria. Dr. Beagles-Roos stated that the information in the Friday Memos had been very informative and gave examples of information that she was interested in. She stated that she hopes that more explanatory information on certain issues gets translated to the parents and possibly placed on the website. Dr. Beagles-Roos also gave an update on the District Community Arts Team meeting and requested to adjourn the meeting in memory of Judy Monia.
- Mr. Gourley requested that the Danielle Johnson follow up with the Board on informing them about the water bottle issue and the food requests that she mentioned. Mr. Gourley stated that he had a letter regarding an Environmental Report on the Irving development project but he wanted to see it on record. It appeared other Board members did not receive such letter. He also expressed that he hopes to have Mr. Goodin agendaized to speak regarding a Community Day School and would like to see park usage on the agenda for the Liaison meeting.
- Mrs. Davis expounded on the Irving project which included raising the issue of safety and if the street were to change back to a two-way street. She requested additional information on funding for an artificial turf. Mrs. Davis commended Ms. Laura and staff for moving quickly on the bullying issue; she stated it was nice to hear that the District has done it's due diligence in maintaining a reserve for salaries; and she requested to see a list of everything that the District is doing in preparation to go green.
- Mr. Zeidman reported that he received positive feedback in regards to the bullying task force; he feels that the schools are still overcrowded especially the ninth grade; he joins Mrs. Davis and Mr. Gourley in the request to find out additional information regarding a Community Day School; he announced the Office of Child Development students going to the Bonnie Hunt Show; and he would also like additional information regarding an artificial turf.
- Dr. Russell stated that there were two mentions in the Friday Memos regarding after school usage of the parks and suggested that the topic be placed on the agenda for the Liaison meeting. He inquired if there was a way to find out how many people are looking at the District's website and reiterated that he would like to see credit cards accepted on the site.

**12. Information Items**

**12.1 District Enrollment Report**

Mr. El Fattal presented the report to the Board.

**12.2 High School Enrollment Report, October 2008**

Mr. Drew Sotelo presented the Board with the information regarding enrollment at the High School. Mr. Elmont inquired as to if there was a benchmark number for enrollment. Mr. Sotelo responded that there is a capacity slide and the number has been decided by the number of students matriculating through the school. Mr. Chabola inquired as to if the District does a query to find out if there are a few families living in one house. Mr. Sotelo provided information on the different ways the District checks to make sure that families are residents. Mr. Sotelo also stated that some of the students are previously permit applicants that were denied, but have now moved into the District. He responded to Mr. Zeidman's question about how the District handles situations where they find out someone has falsified an address. Further discussion ensued. Board members thanked Mr. Sotelo for his presentation.

**12.3 California Healthy Kids Survey Results for 2007-2008 School Year**

Ms. Gwenis Laura presented the Board with the survey results and responded to questions from audience members.

Dr. Russell asked the Board if they would like to bypass a recess. The Board agreed.

**13. Recess - None****14. Action Items****14.1 Superintendent's Items****14.1a Approval is Recommended for a board Member to Attend Culver City Middle School's Out-of-State Spring Break Trip in Washington, D.C., on April 4-10, 2009**

Mr. Zeidman stated that he was invited to attend this trip as a chaperone. Dr. Russell inquired as to why this item was on the agenda and Dr. Beagles-Roos commented that she hoped that a student or parent would not be displaced because of Mr. Zeidman's attendance. Dr. Coté responded that the item was on the agenda to provide information, and to make sure that the trip was covered under Board policy. It was moved by Mrs. Davis and seconded by Mr. Gourley that the Board approve Mr. Zeidman to attend the Culver City Middle School's Out-of-State Spring Break Trip in Washington, D.C. on April 4-10, 2009 as presented. The motion was unanimously approved.

**14.1b Second Reading and Approval of Revised Board Bylaw 9322, Agenda/Meeting Materials**

It was moved by Mr. Zeidman and seconded by Mrs. Davis that the Board approve the Revised Board Bylaw 0322, Agenda/Meeting Materials as presented. Further discussion ensued as to who may request matters to be agendized. The motion was unanimously approved.

**Education Services Items****14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #01-08**

Dr. Russell asked Mr. Zeidman if he would like to modify the motion. Mr. Zeidman requested to add an additional ten hours of anger management. It was moved by Mr. Zeidman and seconded by Mrs. Davis that the Board approve the stipulated expulsion of Case #01-08 until June 2009 and that the student enroll in County Community Day School as modified. The motion was unanimously approved.

**14.2b Approval Is Recommended for Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints**

It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis that the Board approve the Valenzuela/CAHSEE Lawsuit Settlement and Williams' Settlement Quarterly Uniform Complaint Report Summary for the periods of July 1 through September 30, 2008 as presented. The motion was unanimously approved.

**Business Items****14.3a Approval is Recommended for Budget Revisions to the General Fund**

It was moved by Dr. Beagles-Roos and seconded by Mr. Zeidman that the Board approve the Budget Revisions to the General Fund. The motion was unanimously approved.

**14.4 Personnel Items****14.4a Approval is Recommended for Revised Job Description – Secondary Counselor – High School**

Dr. Beagles-Roos requested to modify the job description to include the Independent Study School under the Knowledge and Abilities requirements section. Mrs. Jaffe agreed that the school could be included. It was moved by Mr. Gourley and seconded by Mrs. Davis that the Board approve the Revised Job Description – Secondary Counselor – High School as modified. The motion was unanimously approved.

**14.4b Resolution #2-2008/2009 (HR), Action to Reinstate One Classified Position Previously Eliminated on Resolution #41-2007/2008 (HR)**

It was moved by Mrs. Davis and seconded by Mr. Gourley that the Board take action to reinstate one classified position previously eliminated on Resolution #41-2007/2008 (HR) as presented. Mrs. Jaffe informed the Board that Ms. Laura found that there were extra categorical funds to reinstate one of the bilingual positions. The motion was unanimously approved.

**15. Board Business****15.1 Discussion Regarding the Community Forum on Traffic Issues Held on October 6, 2008**

Mr. Zeidman reported that he received approximately 45 e-mails with suggestions on how to improve traffic around the schools, but there were about 15 people that attended the forum. He stated that it was a productive meeting and that he will meet with Mr. Gourley and Dr. Beagles-Roos to fill them in on the information before the Liaison Committee meeting with the City. Mr. Zeidman concluded that there seems to be a general feeling of entitlement in the community and that the District is in need of better enforcement of the traffic laws. Some of the suggestions that were received were beginning a Safety Valet Program, a letter writing campaign, and providing safe routes to the schools.

**16. Public Recognition – Continued****16.1 Members of the Audience**

Members of the audience spoke about:

- Alan Elmont inquired as to if there was any correlation found between the number of students at the schools and bullying, and asked if declining enrollment was over.
- Jerry Chabola reiterated on the District being proactive and providing a quality education. He also stated that there have been two full time trainers that transitioned to other schools. Mr. Chabola proposed that at the High School level there is no way to verify that students know how to use the keyboard and that the students should have some of testing for keyboarding.

**16.2 Members of the Board**

Board members spoke about:

- Mrs. Davis would like a follow up on the Adult School accreditation. Dr. Coté will follow up. Mrs. Davis also inquired as to how the students could get tested out on keyboarding. Dr. Russell stated that it would have to be a class.
- Dr. Beagles-Roos stated that the Los Angeles Times had an article mentioning Blair Hills and the District.
- Dr. Russell stated that he has had an inquiry on if the District had available space for a charter school.

**Adjournment**

There being no further business, it was moved by Mr. Zeidman, seconded by Dr. Beagles-Roos and unanimously approved to adjourn the meeting. Board President Dr. Russell adjourned the meeting at 9:15 p.m. in memory of Judy Monia and Mary Kay Reynolds.

Approved: \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

On: \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

**9.2 PURCHASE ORDERS AND WARRANTS**

The attached purchase order list and warrants report are submitted to the Board of Education at the second board meeting of each month for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from October 7, 2008 through October 17, 2008 is \$327,588.70. Warrants issued for the period September 11, 2008 through October 17, 2008 total \$5,556,409.20. This includes \$1,559,961.00 in commercial warrants, and \$3,996,448.20 in payroll warrants.

**BUDGET NUMBER LEGEND FOR FUNDS**

- 01.0 general fund
- 11.0 adult education fund
- 12.0 child development fund
- 13.0 cafeteria fund
- 14.0 deferred maintenance fund
- 21.0 building fund
- 25.0 capital facilities fund
- 40.0 redevelopment
- 76.0 warrant pass-through fund
- 96.0 general fixed asset account

**RECOMMENDED MOTION:** That purchase orders from October 7, 2008 through October 17, 2008 in the amount of \$327,588.70 and warrants for September 11, 2008 through October 17, 2008 in the amount of \$5,556,409.20 be ratified by the Board of Education.

**Moved by:**

**Seconded by:**

**Vote:**

Report ID: LAPO009C

Board List Purchase Order Report

Page No. 1

District : 64444

CULVER CITY UNIFIED SD

Run Date: 10/20/2008

Purchase Orders/Buyouts To The Board for Ratification From :

10/7/2008 To 10/17/2008

Run Time: 02:23:19PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
10/13/08	50832A	A		10/13/08	SUSAN G. BRONST	CONSULTANT	Culver City H	01.0	00000.0	17000	3900	5850	4010000	1,500.00	1,500.00
				10/13/2008		50832A				SUSAN G. BRONSTEIN					
10/15/08	51941	A		10/15/08	BEHAVIORAL BUI	NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040	2,266.00	2,266.00
				10/15/2008		51941				BEHAVIORAL BUILDING BLOCKS, INC.					
10/15/08	51942	A		10/15/08	HOLDING HANDS, I	NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040	106,470.00	106,470.00
				10/15/2008		51942				HOLDING HANDS, INC.					
10/13/08	52079A	C		10/13/08	DOMINO EVENTS	CONFERENCE	Special Proje	01.0	30100.0	11100	2700	5220	0004030	1,320.00	1,320.00
				10/13/2008		52079A				DOMINO EVENTS					
10/08/08	52116	A		10/08/08	COMPLETE BUSIN	COPY, DUPLIC	El Rincon unit	01.0	00000.0	00000	2700	4350	2040001	778.31	778.31
				10/8/2008		52116				COMPLETE BUSINESS SYSTEMS					
10/14/08	52117	C		10/15/08	UNIVERSITY OF M	CONFERENCE	Special Proje	01.0	58100.0	00000	2700	5220	0004030	350.00	350.00
				10/15/08				01.0	58100.0	11100	1000	5220	0004030	1,050.00	1,050.00
				10/14/2008		52117				UNIVERSITY OF MINNESOTA-CARLA CONFERENC				1,400.00	1,400.00
10/16/08	52125M	A		10/16/08	ROY'S FLOWER G	REPAIRS - OTH	Grounds	01.0	00000.0	00000	8200	5630	0005043	14,960.00	14,960.00
				10/16/2008		52125M				ROY'S FLOWER GARDENS					
10/16/08	52127M	A		10/16/08	SUMMIT SUPPLY C	MAINTENANCE	Maintenance	01.0	81500.0	00000	8110	4380	0005040	990.90	990.90
				10/16/2008		52127M				SUMMIT SUPPLY CORP. OF COLORADO					
10/16/08	52133M	A		10/16/08	STOCK BUILDING S	MAINTENANCE	Maintenance	01.0	81500.0	00000	8110	4380	0005040	48.73	48.73
				10/16/2008		52133M				STOCK BUILDING SUPPLY					
10/16/08	52134M	A		10/16/08	SMITH PIPE & SUPP	MAINTENANCE	Maintenance	01.0	81500.0	00000	8110	4380	0005040	3,410.77	3,410.77
				10/16/2008		52134M				SMITH PIPE & SUPPLY, INC.					
10/10/08	52162A	A		10/10/08	GRAMERCY PART	CONSULTANT	Culver City H	01.0	73950.0	00000	2100	5850	4010000	1,500.00	1,500.00

Stat : P = Pending, A=Active, C=Completed, X=Canceled



Report ID: LAPO009C

Board List Purchase Order Report

Page No. 2

District : 64444

CULVER CITY UNIFIED SD

Run Date: 10/20/2008

Purchase Orders/Buyouts To The Board for Ratification From : 10/7/2008 To 10/17/2008

Run Time: 02:23:19PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
					10/10/2008	52162A	GRAMERCY PARTNERS, INC.								1,500.00
10/16/08	52168	A		10/16/08	SANTA MONICA LO REPAIRS - OFF	Undistributed	13.0	53100.0	00000	3700	3700	5630	00000000	85.00	85.00
				10/16/2008	52168	SANTA MONICA LOCK & SAFE CO., INC.									
10/07/08	52188	A		10/07/08	CDW-G	COMPUTER S Technology	01.0	00000.0	00000	7700	7700	4410	0005020	763.77	763.77
				10/7/2008	52188	CDW-G									
10/15/08	52189	A		10/15/08	QUALITY BUSINES	OFFICE SUPPL	District Curricul	01.0	00000.0	00000	2100	4350	0004010	427.59	427.59
				10/15/2008	52189	QUALITY BUSINESS MACHINES									
10/08/08	52195	C		10/08/08	AASPA	MEMBERSHIP	Human Reso	01.0	00000.0	00000	7400	5310	00030000	150.00	150.00
				10/8/2008	52195	AASPA									
10/07/08	52197	A		10/08/08	ORIENTAL TRADIN	INSTRUCTION	La Ballona un	01.0	00000.0	00000	2700	4310	2060001	300.00	300.00
				10/7/2008	52197	ORIENTAL TRADING COMPANY, INC.									
10/07/08	52198	A		10/07/08	MCGRAW-HILL SC	BOOKS	Undistributed	01.0	71560.0	11100	1000	4110	00000000	1,782.45	1,782.45
				10/7/2008	52198	MCGRAW-HILL SCHOOL PUBLISHING COMPANY									
10/07/08	52199	A		10/07/08	ELSEVIER	BOOKS	Adult School	11.0	63900.0	41100	1000	4110	00000010	510.24	510.24
				10/7/2008	52199	ELSEVIER									
10/07/08	52200	A		10/07/08	DELL COMPUTER C	COMPUTER S	Culver City H	01.0	91400.0	11100	1000	4410	4010000	2,551.78	2,551.78
				10/7/2008	52200	DELL COMPUTER CORP.									
10/07/08	52201	C		10/07/08	ACTIVE NETWORK	OFFICE SUPPL	High School u	01.0	00000.0	00000	2700	4350	4010001	1,414.78	1,414.78
				10/7/2008	52201	ACTIVE NETWORK									
10/07/08	52202	A		10/07/08	TRAINING ROOM, I	ATHLETIC SUP	Culver City H	01.0	00000.0	15000	1000	4310	4010000	3,016.00	3,016.00

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Report ID: LAPO009C

Board List Purchase Order Report

Page No. 3

District : 64444

CULVER CITY UNIFIED SD

Run Date: 10/20/2008

Purchase Orders/Buyouts To The Board for Ratification From : 10/7/2008 To 10/17/2008

Run Time: 02:23:19PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
					10/7/2008		52202		TRAINING ROOM, INC.						3,016.00
10/07/08	52203	C		10/07/08	EAGLE SPORTS & F OFFICE SUPPL	Culver City H	01.0	91400.0	00000	2700	2700	4350	4010000	240.32	240.32
					10/7/2008		52203		EAGLE SPORTS & AWARDS						240.32
10/10/08	52204	C		10/10/08	LINDAMOOD-BELL I CONFERENCE	Special Educa	01.0	33100.0	57700	2100	2100	5220	0004040	549.00	549.00
					10/10/2008		52204		LINDAMOOD-BELL LEARNING PROCESSES						549.00
10/07/08	52205	A		10/07/08	EASY, THE ESL SE INSTRUCTION	Adult School	11.0	63900.0	41100	1000	1000	4310	0000010	134.70	134.70
					10/7/2008		52205		EASY, THE ESL SERIES						134.70
10/07/08	52206	A		10/07/08	EXPRESS PIPE & S JANITORIAL SU	Adult School	11.0	63900.0	41100	8100	8100	4370	0000010	386.51	386.51
					10/7/2008		52206		EXPRESS PIPE & SUPPLY CO., INC						386.51
10/07/08	52207	A		10/07/08	VIRCO MFG CORP FURNITURE, S	Adult School	11.0	63900.0	41100	1000	1000	4310	0000010	386.91	386.91
					10/7/2008		52207		VIRCO MFG CORP						386.91
10/07/08	52208	C		10/07/08	HOLTZBRINCK PU BOOKS	Undistributed	01.0	00000.0	00000	2420	2420	4210	0000000	237.03	237.03
					10/7/2008		52208		HOLTZBRINCK PUBLISHERS LLC						237.03
10/07/08	52209	C		10/07/08	COALITION FOR A MEMBERSHIP	Undistributed	01.7	65000.0	50010	2200	2200	5310	0000000	1,400.00	1,400.00
					10/7/2008		52209		COALITION FOR ADEQUATE FUNDING FOR SPE						1,400.00
10/07/08	52210	A		10/07/08	LAUREATE LEARN INSTRUCTION	Undistributed	01.7	65000.0	50010	2200	2200	4310	0000000	452.18	452.18
					10/7/2008		52210		LAUREATE LEARNING SYSTEMS						452.18
10/07/08	52211	A		10/07/08	LIGHTSPEED TECH INSTRUCTION	Undistributed	01.7	65000.0	50010	2200	2200	4310	0000000	48.71	48.71
					10/7/2008		52211		LIGHTSPEED TECHNOLOGIES, INC.						48.71
10/10/08	52212	C		10/10/08	AARON & NINA BU CONTRACT SE	Special Educa	01.0	33100.0	57500	3900	3900	5890	0004040	9,200.00	9,200.00

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Report ID: LAPO009C

Board List Purchase Order Report

Page No. 4

District : 64444

CULVER CITY UNIFIED SD

Run Date: 10/20/2008

Purchase Orders/Buyouts To The Board for Ratification From : 10/7/2008 To 10/17/2008

Run Time: 02:23:19PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
					10/10/2008	52212	AARON & NINA BUSH								9,200.00
10/10/08	52213	A		10/10/08	PHONAK HEARING AUDIOVISUAL	Undistributed	01.7	65000.0	50010	2200	4400	0000000		2,880.38	2,880.38
					10/10/2008	52213	PHONAK HEARING SYSTEMS								
10/13/08	52214	A		10/13/08	SANTA MONICA-M INSTRUCTION	Undistributed	01.7	65000.0	50010	2200	4310	0000000		179.00	179.00
					10/13/2008	52214	SANTA MONICA-MALIBU USD								
10/13/08	52215	A		10/13/08	ABILITATIONS	Undistributed	01.7	65000.0	50010	2200	4310	0000000		154.02	154.02
					10/13/2008	52215	ABILITATIONS								
10/10/08	52216	A		10/10/08	SOUTHPAWENTE INSTRUCTION	Undistributed	01.7	65000.0	50010	2200	4310	0000000		178.88	178.88
					10/10/2008	52216	SOUTHPAW ENTERPRISES								
10/13/08	52217	A		10/13/08	THERAPRO, INC.	Undistributed	01.7	65000.0	50010	2200	4310	0000000		94.91	94.91
					10/13/2008	52217	THERAPRO, INC.								
10/13/08	52218	C		10/13/08	SANTA MONICA-M INSTRUCTION	Undistributed	01.7	65000.0	50010	2200	4310	0000000		195.78	195.78
					10/13/2008	52218	SANTA MONICA-MALIBU USD								
10/13/08	52219	C		10/13/08	SANTA MONICA PI FIELD TRIPS	Linwood How	01.0	91400.0	11100	1000	5816	2020000		300.00	300.00
					10/13/2008	52219	SANTA MONICA PIER AQUARIUM								
10/13/08	52220	A	2	10/14/08	DISCOUNT SCHOO INSTRUCTION	Office of Child	12.0	90284.0	85000	1000	4310	0000002		66.52	66.52
					10/13/2008	52220	DISCOUNT SCHOOL SUPPLY								
10/10/08	52221	A		10/10/08	CDW-G	COMPUTER S	La Ballona un	01.0	00000.0	11100	1000	4310	2060001	112.70	112.70
					10/10/2008	52221	CDW-G								
10/08/08	52222	A		10/08/08	MARSHALL MUSIC INSTRUCTION	Culver City H	01.0	00000.0	17000	1000	4310	4010000		1,500.00	1,500.00

Stat : P = Pending, A=Active, C=Completed, X=Canceled

**Report ID:** LAP0009C      **Board List Purchase Order Report**      **Page No.** 5  
**District:** 64444      **CULVER CITY UNIFIED SD**      **Run Date:** 10/20/2008  
**Purchase Orders/Buyouts To The Board for Ratification From:** 10/7/2008 **To** 10/17/2008      **Run Time:** 02:23:19PM  
**Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified**

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
					10/8/2008	52222	MARSHALL MUSIC								1,500.00
10/08/08	52223	C		10/10/08	TOLSEK STUDIOS	ADVERTISING	Culver City H	01.0	00000.0	17000	1000	5830	4010000	509.13	509.13
					10/8/2008	52223	TOLSEK STUDIOS								
10/08/08	52224	A		10/08/08	MUSIC THEATRE I	RENTS/RENTA	Culver City H	01.0	00000.0	17000	1000	5610	4010000	10.00	10.00
					10/8/2008	52224	MUSIC THEATRE INTERNATIONAL								
10/08/08	52225	A		10/08/08	WEAPONS OF CH	EQUIPMENT R	Culver City H	01.0	00000.0	17000	1000	5610	4010000	201.09	201.09
					10/8/2008	52225	WEAPONS OF CHOICE								
10/08/08	52226	A		10/08/08	TOLSEK STUDIOS	ADVERTISING	Culver City H	01.0	00000.0	17000	1000	5830	4010000	239.59	239.59
					10/8/2008	52226	TOLSEK STUDIOS								
10/10/08	52227	C		10/13/08	CCIS	CONFERENCE, Culver Park H		01.0	30100.0	32000	2100	5220	5010000	295.00	295.00
					10/10/2008	52227	CCIS								
10/10/08	52228	A		10/13/08	COMMUNITY PAR	CONTRACTED: Special Educa		01.0	65000.0	57520	1136	5810	0004040	2,500.00	2,500.00
					10/10/2008	52228	COMMUNITY PARTNERS								
10/10/08	52229	A		10/10/08	MYRNA PANDO	CONSULTANT	Linwood How	01.0	30100.0	11100	1000	5850	2020000	2,450.00	2,450.00
					10/10/2008	52229	MYRNA PANDO								
10/16/08	52230	A		10/16/08	LACOE - DIVISION C	CONFERENCE, Culver City H		01.0	91400.0	00000	2700	5220	4010000	340.00	340.00
					10/16/2008	52230	LACOE - DIVISION OF CURRICULUM								
10/16/08	52231	A		10/16/08	L A COUNTY OFFIC	CONFERENCE, Culver City H		01.0	91400.0	00000	2700	5220	4010000	200.00	200.00
					10/16/2008	52231	L A COUNTY OFFICE OF ED, CIS/ELP								
10/15/08	52232	A		10/15/08	CDW-G	COMPUTER S	Security	01.0	00000.0	00000	8300	4400	0001050	114.00	114.00

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Report ID: LAPO009C

Board List Purchase Order Report

Page No. 6

District : 64444

CULVER CITY UNIFIED SD

Run Date: 10/20/2008

Purchase Orders/Buyouts To The Board for Ratification From : 10/7/2008 To 10/17/2008

Run Time: 02:23:19PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
					10/15/2008	52232		CDW-G							114.00
10/15/08	52233	A		10/15/08	ED LITTLE AUTO S	REPAIRS - OTH Security		01.0	00000.0	00000	8300	5630	0001050	2,000.00	2,000.00
					10/15/2008	52233		ED LITTLE AUTO SERVICE, INC.							2,000.00
10/16/08	52234	A		10/16/08	SAL & BEK, INC.	REPAIRS - OTH Undistributed		13.0	53100.0	00000	3700	5630	0000000	2,800.00	2,800.00
					10/16/2008	52234		SAL & BEK, INC.							2,800.00
10/15/08	52235	A		10/16/08	L A COUNTY OFFIC	CONFERENCE, Special Proje		01.0	73250.0	00000	2700	5220	0004030	3,600.00	3,600.00
					10/15/2008	52235		L A COUNTY OFFICE OF ED, CIS/ELP							3,600.00
10/15/08	52237	A		10/15/08	UC REGENTS	CONFERENCE, Special Proje		01.0	73920.0	00000	2100	5220	0004030	1,000.00	1,000.00
					10/15/2008	52237		UC REGENTS							1,000.00
10/15/08	52238	A		10/15/08	CDW-G	INSTRUCTION Adult School		11.0	63900.0	41100	1000	4310	0000010	94.12	94.12
					10/15/2008	52238		CDW-G							94.12
10/15/08	52239	A		10/15/08	CAMBRIDGE UNIV	BOOKS Adult School		11.0	63900.0	41100	1000	4110	0000010	241.32	241.32
					10/15/2008	52239		CAMBRIDGE UNIVERSITY PRESS							241.32
10/15/08	52240	A		10/15/08	TOSHIBA AMERICA	MAINTENANCE La Ballona EI		01.0	00000.0	00000	2700	5630	2060000	2,955.81	2,955.81
					10/15/2008	52240		TOSHIBA AMERICA BUSINESS SOLUTION							2,955.81
10/15/08	52241	A		10/15/08	LAKESHORE LEAR	INSTRUCTION Office of Child		12.0	90284.0	85000	1000	4310	0000002	335.84	335.84
					10/15/2008	52241		LAKESHORE LEARNING MATERIALS							335.84
10/15/08	52242	A		10/16/08	LAMINATOR.COM, I	INSTRUCTION La Ballona un		01.0	00000.0	00000	2700	4310	2060001	1,449.47	1,449.47
					10/15/2008	52242		LAMINATOR.COM, INC.							1,449.47
10/14/08	52243	A		10/14/08	KENNY KAZANJIAN	CONSULTANT Educational S		01.0	90127.0	00000	2700	5850	0004000	3,500.00	3,500.00

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Report ID: LAPO009C

Board List Purchase Order Report

Page No. 7

District : 64444

CULVER CITY UNIFIED SD

Run Date: 10/20/2008

Purchase Orders/Buyouts To The Board for Ratification From : 10/7/2008 To 10/17/2008

Run Time: 02:23:19PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
10/14/2008					10/14/2008	52243	KENNY KAZANJIAN								3,500.00
10/14/08	52244	A		10/14/08	JAHNAE JOHNSON	CONSULTANT	Culver City M	01.0	73950.0	11100	1000	5850	3010000	3,000.00	3,000.00
10/14/2008					10/14/2008	52244	JAHNAE JOHNSON								3,000.00
10/14/08	52245	A		10/14/08	MANDY ZIA	CONSULTANT	Culver City M	01.0	73950.0	11100	1000	5850	3010000	3,000.00	3,000.00
10/14/2008					10/14/2008	52245	MANDY ZIA								3,000.00
10/14/08	52246	A		10/14/08	SHAWTINA FERGU	CONSULTANT	Culver City M	01.0	73950.0	11100	1000	5850	3010000	2,000.00	2,000.00
10/14/2008					10/14/2008	52246	SHAWTINA FERGUSON								2,000.00
10/14/08	52247	A		10/14/08	DEBRA BIANCULLI	CONSULTANT	Farragut Elem	01.0	00000.0	16006	1000	5850	2050000	19,800.00	19,800.00
10/14/2008					10/14/2008	52247	DEBRA BIANCULLI								19,800.00
10/15/08	52248	A		10/15/08	CDW-G	COMPUTER S	Special Proje	01.0	90141.0	11100	1000	4410	0004030	20,585.37	20,585.37
10/15/2008					10/15/2008	52248	CDW-G								20,585.37
10/16/08	52250	C		10/16/08	CMC - SOUTH	CONFERENCE	Special Proje	01.0	73920.0	00000	2100	5220	0004030	675.00	675.00
10/16/2008					10/16/2008	52250	CMC - SOUTH								675.00
10/16/08	52251	A		10/16/08	JAHNAE JOHNSON	CONSULTANT	Culver City H	01.0	73950.0	11100	1000	5850	4010000	2,000.00	2,000.00
10/16/2008					10/16/2008	52251	JAHNAE JOHNSON								2,000.00
10/16/08	52252	A		10/16/08	SAMUEL P. LIVELY	CONSULTANT	Culver City H	01.0	73950.0	11100	1000	5850	4010000	3,000.00	3,000.00
10/16/2008					10/16/2008	52252	SAMUEL P. LIVELY								3,000.00
10/16/08	52253	A		10/16/08	MANDY ZIA	CONSULTANT	Culver City H	01.0	73950.0	11100	1000	5850	4010000	2,000.00	2,000.00
10/16/2008					10/16/2008	52253	MANDY ZIA								2,000.00
10/16/08	52254	A		10/16/08	SHAWTINA FERGU	CONSULTANT	Culver City H	01.0	73950.0	11100	1000	5850	4010000	2,000.00	2,000.00

Stat : P = Pending, A=Active, C=Completed, X=Canceled

District : 64444

CULVER CITY UNIFIED SD

Run Date: 10/20/2008

Purchase Orders/Buyouts To The Board for Ratification From : 10/7/2008 To 10/17/2008

Run Time: 02:23:19PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
10/16/2008					10/16/2008	52254		SHAWTINA FERGUSON							2,000.00
10/16/08	52255	A		10/16/08	JENNIFER GRAHA	CONSULTANT	El Marino Lan	01.0	00000.0	16003	1000	2130	2030000	16,000.00	16,000.00
					10/16/2008	52255		JENNIFER GRAHAM							
10/16/08	52256	A		10/16/08	CALCP/CAROCPC	CONFERENCE	Undistributed	01.0	96352.0	71100	1000	5220	0000000	340.00	340.00
					10/16/2008	52256		CALCP/CAROCPC							
10/16/08	52257	A		10/16/08	HOUGHTON MIFF	BOOKS	Undistributed	01.0	71560.0	11100	1000	4110	0000000	450.85	450.85
					10/16/2008	52257		HOUGHTON MIFFLIN COMPANY							
10/16/08	52258	A		10/16/08	FOLLETT LIBRARY	BOOKS	Farragut Elem	01.0	90127.0	11100	1000	4210	2050000	500.00	500.00
					10/16/2008	52258		FOLLETT LIBRARY RESOURCES							
10/16/08	52259	A		10/16/08	NEW TEACHER CE	INSTRUCTION	Special Proje	01.0	73920.0	11100	1000	4310	0004030	173.20	173.20
					10/16/2008	52259		NEW TEACHER CENTER @UCSC							
10/16/08	52260	A		10/16/08	THE MARKERBOAR	INSTRUCTION	Special Proje	01.0	73920.0	11100	1000	4310	0004030	36.48	36.48
					10/16/2008	52260		THE MARKERBOARD PEOPLE, INC.							
10/16/08	52261	A		10/17/08	THE APPLE STORE	COMPUTER S	El Marino Lan	01.0	73960.0	11100	1000	4410	2030000	14,419.11	14,419.11
					10/16/2008	52261		THE APPLE STORE							
10/16/08	52262	A		10/16/08	PACIFIC LEARNING	INSTRUCTION	La Ballona EI	01.0	90127.0	11100	1000	4210	2060000	1,877.44	1,877.44
					10/16/2008	52262		PACIFIC LEARNING							
10/16/08	52264	A		10/17/08	WELLS FARGO	CONFERENCE	Special Proje	01.0	58100.0	00000	2100	5220	0004030	212.34	212.34
				10/17/08			01.0	00000.0	00000	7100	5220	0001000		191.97	
				10/17/08			01.0	58100.0	00000	2700	5220	0004030		212.95	
					10/16/2008	52264		WELLS FARGO							617.26
10/16/08	52265	A		10/16/08	BRAD AND YULIA M	CONTRACT SE	Special Educa	01.0	33100.0	57500	3900	5890	0004040	900.00	900.00

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Report ID: LAPO009C

Board List Purchase Order Report

Page No. 9

District : 64444

CULVER CITY UNIFIED SD

Run Date: 10/20/2008

Purchase Orders/Buyouts To The Board for Ratification From : 10/7/2008 To 10/17/2008

Run Time: 02:23:19PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
10/16/08	52266	A		10/16/08	KENJI & MANAMI G	CONTRACT SE Special Educa	52265	01.0	33100.0	57500	3900	5890	0004040	1,140.00	900.00
				10/16/2008	KENJI & MANAMI GO		52266								1,140.00
10/16/08	52267	A		10/16/08	POINT BREAK LAC INSTRUCTION	Culver City H	52267	01.0	00000.0	15000	1000	4400	4010000	1,333.50	1,333.50
				10/16/2008	POINT BREAK LACROSSE - LAX STORE		52268								1,333.50
10/16/08	52268	A		10/16/08	TOLEDO P.E. SUPP PHYSICAL EDU	Culver City H	52268	01.0	00000.0	15000	1000	4310	4010000	961.25	961.25
				10/16/2008	TOLEDO P.E. SUPPLY CO.		52268								961.25
10/17/08	52269	A		10/17/08	MALEMAN INK	CONSULTANT Superintende	52269	01.0	00000.0	00000	7100	5850	0001000	41,600.00	41,600.00
				10/17/2008	MALEMAN INK		52269								41,600.00

Total by District : 64444 327,588.70 327,588.70

End of Report LAPO009C

NONPUBLIC SCHOOLS:

APPROVED YTD: \$3,311,030.24

GRAND TOTAL: \$3,311,030.24

Stat : P = Pending, A=Active, C=Completed, X=Canceled







## BOARD REPORT

10/28/08

9.3

### 9.3 Approval is Recommended for Acceptance of Gifts

Board Policy 3290 states the Governing Board may accept any bequest or gift of money or property on behalf of the District that is consistent with the District's vision and philosophy. All gifts, grants, and bequests become District property.

The following items have been donated for use in the District:

<u>Location</u>	<u>Donor/Item(s) Donated</u>
Culver City Middle School	Target - Take Charge of Education \$432.10 Target donates 1% of purchases to schools designated by customers, for use as needed.
Culver City Independent Study School	Ms. Luann Barry Sofa Sofa is being used in the teachers' lounge.
Culver City High School	Mr. Walter Engler 2 Dell Compatible Memory Modules, 1 GB each, for use at the teacher station in the High School Technology Center.

RECOMMENDED MOTION:

That the Board accepts with appreciation the gifts listed.

Moved by:

Seconded by:

Vote:



**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 6**

I. Authorization and Ratification of Employment

A. Substitute Teacher – District  
Effective October 29, 2008

1. Lujan, Leila

B. Additional 20% Assignment - High School  
Effective September 2, 2008 through September 9, 2008 at additional 20% of current rate of pay

1. Crespo, Carmen

C. Extra Assignment - High School, Department Chairpersons  
Effective August 27, 2008 through June 19, 2009

1.	Chapman, Dr. Jonathan	Social Studies	FTE 13.2	\$2,640
2.	Dennis, Darrin	English	FTE 16.2	\$3,240
3.	Dien, Jerod (co-chair)	Mathematics	FTE 12.8	\$1,280
4.	Lockhart, William	Special Education	FTE 9.2	\$1,840
5.	Michel, Lisa (co-chair)	Mathematics	FTE 12.8	\$1,280
6.	Montero, Jose	Modern Language	FTE 9.6	\$1,920
7.	Peacock, Brandy	Physical Education	FTE 4.8	\$ 960
8.	Rubin-Green, Rachel	Science	FTE 14.2	\$2,840
9.	Wisner, Craig	Art	FTE 6.8	\$1,360

D. Extra Assignment – Farragut, Chorus Director  
Effective September 10, 2008 through June 19, 2009 at \$1,239 stipend for school year

1. Eskridge, Patty

E. Extra Assignment – Specialized Academic Instruction per IEP  
Effective September 24, 2008 through June 19, 2009 at \$35.00 per hour, 5 hours per week

1. Keller, Shannon

F. Extra Assignment – District TOSAs to Plan/Facilitate Professional Development Workshops for Induction Teachers, effective October 1, 2008 through December 31, 2008 at \$35.00 per hour, not to exceed 6 hours

- |    |                    |    |                |
|----|--------------------|----|----------------|
| 1. | Ames, Janet        | 4. | Marsh, Micheal |
| 2. | Collett, R. Andrew | 5. | Salmon, Erin   |
| 3. | Ebora, Marilynn    | 6. | Tarvyd, Kelli  |

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 6, Page 2**

I. Authorization and Ratification of Employment – continued

G. Extra Assignment – La Ballona, Work on CCEF Grant  
Effective October 8, 2008 through June 19, 2009 at \$35.00 per hour

- |    |                   |                        |
|----|-------------------|------------------------|
| 1. | Godbey, Becky     | Not to exceed 24 hours |
| 2. | Gomez, Sandra     | Not to exceed 8 hours  |
| 3. | Pollock, Jennifer | Not to exceed 8 hours  |
| 4. | Rezac, Tiana      | Not to exceed 8 hours  |
| 5. | Warner, Amy       | Not to exceed 8 hours  |

H. Extra Assignment – High School, PSAT Exam Proctors  
Effective October 18, 2008, not to exceed 4.5 hours

- |    |                      |
|----|----------------------|
| 1. | Green-Bratton, Cathi |
| 2. | Tatum, Charles       |
| 3. | Tittle, Karlee       |

RECOMMENDED MOTION: That approval be granted for Certificated Personnel Services Report No. 6

Moved by:

Seconded by:

Vote:

Attached is a copy of an Addendum to  
Certificated Personnel Services Report  
No. 5 covering action approved at the  
Board Meeting of October 14, 2008.

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 5 - Addendum**

**I. Authorization and Ratification of Employment**

A. Extra Assignment – LaBallona, ELD Professional Development  
Effective September 24, 2008 at \$35.00 per hour, 4 hours only

1. Moskowitz, Raechel
2. Shulman, Marci

B. Extra Assignment – El Rincon, Parent/Teacher Conferences for 4<sup>th</sup> & 5<sup>th</sup> Grade Teachers  
Effective October 13, 2008 to October 17, 2008 and March 23, 2009 to March 27, 2009  
at \$35.00 per hour, not to exceed 12 hours

1. Conner, Jessica
2. Gramajo-Olivarri, Sonia (long term sub)
3. Higa, Gail
4. McCarthy, Erin
5. Valdovinos, Patty
6. Wilkens, Paige

C. Extra Assignment – Linwood Howe, Parent/Teacher Conferences for 4<sup>th</sup> & 5<sup>th</sup> Grade Teachers  
Effective October 13, 2008 to October 17, 2008 and March 23, 2009 to March 27, 2009  
at \$35.00 per hour, not to exceed 12 hours

1. Burkenheim, Karen
2. Chabola, Kevin
3. DeRojas, Laura
4. Holman, Greg
5. Mont, Allison
6. Rose, Jeffrey



BOARD REPORT

9.5 Classified Personnel Services Report No. 6

I. Authorization, Approval & Ratification of Employment

A. Clerical & Fiscal

1. Halliburton, Kristen  
Substitute Clerk Typist  
District Office  
Effective October 29, 2008  
Hourly, as needed

B. Food Services

1. Santiago, José  
Substitute Food Service Warehouse Operator/  
Delivery Driver  
Food Services  
Effective October 29, 2008  
Hourly, as needed

C. Instructional Assistants

1. Halliburton, Kristen  
Substitute Instructional Assistant  
District Office  
Effective October 29, 2008  
Hourly, as needed
2. Yanase Winterer, Mika  
Instructional Assistant-Bilingual – Permanent  
El Marino – Extra Assignment  
Not to exceed 60 hours  
Effective October 29, 2008 through  
June 19, 2009  
Range 16
3. Booker, Janet  
Instructional Assistant – Special Education  
Middle School – Extra Assignment  
Not to exceed 2.1 hours  
Effective September 2, 2008  
Range 14

D. Maintenance

1. Caravantes-Lopez, Wilma  
Substitute School Custodian  
Maintenance, Operations & Transportation  
Effective October 29, 2008  
Hourly, as needed

BOARD REPORT

9.5 Classified Personnel Services Report No. 6 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

E. Noon Duty Supervisor

1. Ammons, Nora  
Temporary Noon Duty Supervisor  
Farragut  
Effective October 22, 2008 through  
June 19, 2009  
Hourly, as needed
2. O'Brien, Beverly  
Temporary Noon Duty Supervisor  
El Marino  
Effective October 22, 2008 through  
June 19, 2009  
Hourly, as needed

F. Stipend Assignments

1. Marsh, Ian  
Set & Lighting Designer  
High School – AVPA – “The Crucible”  
Effective September 30, 2008 through  
November 1, 2008  
Stipend of \$2,000.00

G. Student Helpers

1. Mata, Christian  
Student Helper – Workability  
Location outside of District  
Effective October 7, 2008  
Hourly, as needed
2. Rincon, Patrick  
Student Helper – Workability  
Location outside of District  
Effective October 6, 2008  
Hourly, as needed

II. Authorization, Approval & Ratification of Resignations

1. Quiñones, Cindy  
Instructional Assistant–Child  
Development/Bilingual – Probationary  
Adult School – 14 hours per week, school year  
Pursue education  
Effective September 11, 2008  
Range 11

**BOARD REPORT**

**9.5 Classified Personnel Services Report No. 6 – Page 3**

II. Authorization, Approval & Ratification of Resignations – continued

- |    |                   |   |
|----|-------------------|---|
| 2. | Dawson, Rudolph   | Substitute School Custodian<br>Maintenance, Operations & Transportation<br>Personal<br>Effective October 16, 2008<br>Hourly, as needed                                |
| 3. | Seeman, Catherine | Payroll Technician – Permanent<br>District Office – Business Services<br>8 hours per day, 12 months per year<br>Retirement<br>Effective December 30, 2008<br>Range 29 |

III. Authorization, Approval & Ratification to Rescind Coaching Assignment Placed on Board Report #5, 10/14/08

- |    |              |  |
|----|--------------|--|
| 1. | Thomas, Dave | Temporary Cross Country Coach<br>Middle School<br>Effective September 16, 2008 through<br>December 19, 2008<br>Stipend of \$929.00 |
|----|--------------|--|

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 6

Moved by:

Seconded by:

Vote:



## BOARD REPORT

10/28/08

9.6

**9.6 Approval is Recommended for Five El Rincon School Teachers to Attend the National Science Teachers Association Conference in Portland, Oregon, November 20-22, 2008**

Board Policy 4133 states that all out-of-state travel must have Board approval. Jessica Conner, Jan Glusac, Patricia Hussey, Kristen Pomeroy, and Kim Redmon, El Rincon School Teachers, request permission to attend the National Science Teachers Association Conference in Portland, Oregon, November 20-22, 2008. Expenses, including substitute teachers, will be funded through the Culver City Education Foundation Focus Grant and the Discretionary Block Grant.

RECOMMENDED MOTION:            That the Board approves five El Rincon School Teachers to attend the National Science Teachers Association Conference in Portland, Oregon, November 20-22, 2008.

Moved by:

Seconded by:

Vote:



## BOARD REPORT

10/28/08

10.1

### 10.1 Red Ribbon Week, October 21-27, 2008 Recognition

The California PTA adopted the Red Ribbon Campaign in 1986 to raise awareness of alcohol, tobacco, drug and violence prevention. Red Ribbon Week was recognized nationally in 1988 with President Ronald and First Lady Nancy Reagan serving as Honorary Chairs. It is now the largest, most visible prevention awareness campaign observed annually in the United States.

The Culver City Unified School District acknowledges Red Ribbon Week.

## BOARD REPORT

10/28/08

10.2

### 10.2 American Citizenship Awards

The American Citizenship Award Program is designed to recognize the students who consistently exhibit the kinds of behavior we want to see displayed in our schools and in our communities. Examples of this behavior include:

- Participating in school and/or community service
- Showing a positive attitude toward classmates, school, and community
- Displaying an understanding and appreciation of civic responsibility
- Possessing strength of character and the courage to do what is right
- Promoting citizenship with school or community through other activities.

This month eight students, one from each school, will be recognized for their good citizenship.



## BOARD REPORT

10/28/08

10.3

### 10.3 Spotlight on Education – El Marino Language School

Each month throughout the school year a different school is featured through agenda item “Spotlight on Education.” This month, Principal Tracy Pumilia will present an overview of El Marino’s Spanish and Japanese Immersion Programs, including the school’s history, program goals, and the integration of technology into instruction funded by the Foreign Language Assistance Program (FLAP) grant.



**BOARD REPORT**

**10/28/08**

**14.2a**

**14.2a Approval of Reinstatement of Pupil Services Case #10-07**

The Superintendent is recommending to the Board of Education that Case #10-07 be reinstated to attend public school.

Each student is required to complete his/her rehabilitation plan. Plans specify details for attendance, academic progress, counseling and appropriate behavior. This student has met or exceeded the conditions for reinstatement to attend a public school program.

RECOMMENDED MOTION:

That the Board approves the reinstatement of Case #10-07.

Moved by:

Seconded by:

Vote:



## BOARD REPORT

10/28/08  
14.2b

### **14.2b Approval is Recommended for the Carl Perkins 2008–2012 Local Plan for Career Technical Education**

State and Federal regulations require Board approval of the 2008-2012 Career Technical Education (CTE) Local Plan. This Local Plan is in fulfillment of the State Plan requirements and the requirements of Carl D. Perkins Career and Technical Education Improvement Act of 2006 Section 131 – Secondary Education.

RECOMMENDED MOTION:            That the Board approves the Carl Perkins 2008-2012 Local Plan for Career Technical Education (CTE).

Moved by:

Seconded by:

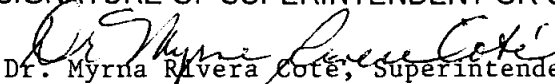
Vote:

**DUE DATE: October 31, 2008**

**Carl D. Perkins Career & Technical Education Improvement Act of 2006  
 2008-2012 LOCAL PLAN for CAREER TECHNICAL EDUCATION**

LOCAL EDUCATIONAL AGENCY (LEA) NAME: Culver City Unified School District	
LEA COUNTY-DISTRICT (CD) CODE: 19-64444	
LEA ADDRESS: 4034 Irving Place Culver City, California 90232	
NAME OF LEA SUPERINTENDENT OR CHIEF ADMINISTRATOR: Dr. Myrna Rivera Coté	
CHECK TYPE OF PLAN: <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Adult <input type="checkbox"/> State Institution	LOCAL BOARD APPROVAL DATE: October 28, 2008
NAME OF PERSON COORDINATING THE LOCAL PLAN DEVELOPMENT: Leslie J. Lockhart TITLE: Director, Special Projects	Telephone Number: (310) 842-4220 Ext: 4239 FAX Number: (310) 842-4249 Email Address: leslielockhart@ccusd.org

**CERTIFICATION:** I hereby certify that this Local Plan for Career Technical Education meets the requirements of Perkins IV, Section 134 and the 2008-2012 California State Plan for Career Technical Education. This plan presents the agency's commitment to provide a career technical education program that is of sufficient size, scope, and quality to effectively address the career preparation needs of our students. This LEA will use Perkins IV funds associated with this plan to supplement state and local career technical education funds and to improve, enhance, or expand our career technical education programs through 2012. To the best of my knowledge, the information contained in this plan reflects input from all stakeholders as identified in Perkins IV, Section 134(b)(5).

SIGNATURE OF SUPERINTENDENT OR CHIEF ADMINISTRATOR  Dr. Myrna Rivera Coté, Superintendent	DATE: 10/28/2008
--	---------------------

CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY	
REVIEWED AND RECOMMENDING APPROVAL:	DATE:
CDE APPROVAL:	DATE:

# 2008-2012 Local Plan for Career Technical Education

In fulfillment of State Plan requirements and the  
requirements of the  
Carl D. Perkins Career and Technical Education  
Improvement Act of 2006  
P.L. 109-270

**Culver City Unified School District**

---

Agency Name

Person at, or representing, the eligible recipient responsible for answering questions on  
this plan:

Signature



Name: Leslie J. Lockhart

Title: Director, Special Projects

Telephone: 310-842-4220 x4239

E-mail: leslielockhart@ccusd.org

Date: October 28, 2008

## Introduction

1. Provide a clear and specific introductory statement of the plan, what it is about, and the importance of this plan for your agency.

Response:

The sequences of The Art Production Program and The Music Technology Program (hereafter jointly referred to as *The Art and Music Strand*) of Culver City High School provide career and technical education to its students. Both programs are an integration of classes and workshops offered through CCHS's Department of Fine & Practical Arts, the Academy of Visual & Performing Arts (AVPA), Santa Monica College and West Los Angeles College. The Culver City Unified School District, and AVPA has had an articulation agreement with Santa Monica College and West LA College for ten years, allowing our students to enroll in and receive free college-credit classes as part of our program. The Department of Fine & Practical Arts provides classes which serve as the foundation for entry into the AVPA where students focus and develop their technical skills in a specific field in the visual and performing arts. The Art and Music Strand's ultimate goal is to prepare students to enter career and technical programs, college programs, or professional employment. Graduating students have entered into college majors and employment in the following areas: architecture, art production, graphic design, illustration, animation, interior design, landscape architecture, museum studies, cinematography, commercial photography, scenic design, sound design, set construction, production design, advertising, fashion, teaching, costume design, music performance, recording engineering, music composition, and video game design.

Our plan for the Perkins IV funding is to enhance, modify, and update the effectiveness of our existing programs, as well as to encourage the development of new programs. Our programs rely on this funding to help expand our CTE focus, giving students critical exposure, experience, education, and training in viable career pathways they will choose after completing our courses.

The Culver City High School Academy of Visual and Performing Arts mission: Inspiring and empowering students to build a compassionate and creative community through innovative and challenging arts education. Our mission is to also prepare students for successful careers in the arts by providing advanced level training through our classes, workshops, and high standards. The essence of our Plan is to ensure their success through the completion of courses designed with CTE Model Standards and Framework. The Perkins IV funds will supplement our programs needs, providing necessary equipment, professional development, and resources to support activities intended to enhance, modify, and update our current technologies offered through our program. The success of our program has been, and will continue to be, demonstrated through the success of our students as they pursue their professional careers.





**Resolution Regarding Sufficiency of Instructional Materials**

**RESOLUTION NO. 3**

**BEFORE THE GOVERNING BOARD  
OF THE CULVER CITY UNIFIED SCHOOL DISTRICT**

WHEREAS, the Board of the School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on October 28, 2008, at 7:00 p.m., which is at the end of the first eight weeks of school and which did not take place during or immediately following school hours, and;

WHEREAS, the Board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the Board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the Board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the School District, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, consistent with the cycles and content of the curriculum frameworks, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

WHEREAS, sufficient laboratory science equipment was provided for science laboratory classes offered in grades 9-12, inclusive;

THEREFORE, IT IS RESOLVED that for the 2008-2009 school year, the School District has provided each pupil with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks.

\_\_\_\_\_  
Dana Russell, D.D.S., President

\_\_\_\_\_  
Jessica Beagles-Roos, Ph.D., Vice President

\_\_\_\_\_  
Saundra Davis, M.A., Clerk

\_\_\_\_\_  
Steven Gourley, Member

\_\_\_\_\_  
Scott Zeidman, Esq., Member

\_\_\_\_\_  
Dr. Myrna Rivera Coté, Superintendent

## BOARD REPORT

10/28/08

14.2d

### 14.2d Approval of Certification for Instructional Materials Funding Realignment Program (IMFRP)

Board of Education approval is requested for certification of the Instructional Materials Funding Realignment Program (IMFRP).

In compliance with Education Code section 60119 (as revised by Chapter 900, Statutes of 2004) and CCR, Title 5, Section 9531 (c), the Board of Education will receive public input regarding the Instructional Materials Funding Realignment Program Certification.

In order to be eligible to receive instructional materials funds, the governing board of each district is required to hold an annual public hearing and adopt a resolution stating whether each pupil in the district has sufficient textbooks or instructional materials in specified subjects consistent with the content and cycles of the curriculum frameworks adopted by the state board.

Governing boards that have met the requirements of Education Code section 60119 and have also certified compliance with the Instructional Materials Funding Realignment Program (IMFRP) requirements regarding provision of standards-aligned instructional materials for all students (Education Code section 60422) may spend 100% of any remaining IMFRP funds from that year's allocation for other approved purposes.

RECOMMENDED MOTION: That the Board approves the certification of the Instructional Materials Funding Realignment Program (IMFRP).

Moved: Seconded by:

Vote:



**14.3a Resolution#4/2008-09 Gann Limit Calculation**

Each year the District is required to adopt an Appropriation Limit as set forth in the Gann Initiative and subsequent related legislation.

Included herein are the resolution and calculations as specified by the State for arriving at the Appropriation Limit. The 2008-09 Gann Limit of \$35,605,083.18 is an increase from the previous year of \$1,310,299.

**Recommended Motion:** That the Gann Limit on Appropriations for 2008-09 in the amount of \$35,605,083.18 and associated resolution be adopted by the Board of Education.

**Moved by:**

**Seconded by:**

**Vote:**

**RESOLUTION #4/2008-09**  
**Resolution Of The Governing Board Of Culver City Unified School District**  
**Regarding Gann Limit Calculation**

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2007-08 fiscal year and a projected Gann Limit for the 2008-09 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law; and,

WHEREAS, Government Code Section 7902.1 provides that school districts may increase their Gann Limits under specified circumstances;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2007-08 and 2008-09 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2007-08 and 2008-09 fiscal years include an increase of \$1,310,299 to the 2008-09 Gann Limit pursuant to the provisions of Government Code Section 7902.1 (the 2007-08 Gann Limit was \$34,512,211.01 while the 2008-09 Gann Limit is \$35,605,083.18);

AND BE IT FURTHER RESOLVED that the Superintendent notifies the Director of the State Department of Finance of the increase to the 2008-09 Gann Limit;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2007-08 and 2008-09 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

REVISED, PASSED AND ADOPTED, on this 28<sup>th</sup> day of October, 2008, by the Governing Board of the Culver City Unified School District.

BOARD OF TRUSTEES OF THE CULVER CITY UNIFIED  
SCHOOL DISTRICT OF LOS ANGELES COUNTY

By \_\_\_\_\_  
President

By \_\_\_\_\_  
Vice President

By \_\_\_\_\_  
Member

By \_\_\_\_\_  
Member

By \_\_\_\_\_  
Member

**BOARD REPORT**

**10/28/08**

**14.3b**

**14.3b Budget Revision to the Adult Education Fund**

In accordance with Education Code 42127, all budget revision to major object codes are to be approved by the governing board of the district. This revision increases the Adult Education Fund by \$234,717 as a result of two components: 1) the State adoption of the 2008-09 Budget which eliminated the deficit factor that was applied to Adult Education at the "May Revise"; and, 2) an increase in ADA due to enrollments in the Cosmetology and Esthetician/Skincare Specialist programs which are conducted by the Culver City Beauty College.

**Recommended Motion:** That the Board of Education approve the budget revision to the Adult Education Fund as outlined in the attached Budget Revision Summary dated 10/28/08.

**Moved by:**

**Seconded by:**

**Vote:**

Submit to Business Advisory Services - EC Annex

**Budget Adjustment Summary  
K-12/ROPs/JPAs**

District (Unit) Number 64444	GL Journal ID Number R0904	Fund Number 11.0
Fund Name Adult Education	Unrestricted / Restricted (Circle One) Restricted	

Date of Summary 10/28/2008	Name of School District Culver City Unified School District
-------------------------------	--

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. Revenue Limit	8011-8099			
2. Federal	8100-8299			
3. State	8300-8599		63900.0	\$ 234,717.00
4. Local	8600-8799			
5. Interfund Transfers In	8910-8929			
6. Other Financing Sources	8930-8979			
7. Contributions to Restricted Programs	8980-8999			
<b>8. Total Revenues/Other Financing Sources</b>				<b>\$ 234,717.00</b>

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		
2. Classified Personnel Salaries	2000-2999		
3. Employee Benefits	3000-3999		
4. Books and Supplies	4000-4999		
5. Services and Other Operating Expenditures	5000-5999		\$ 159,061.00
6. Capital Outlay	6000-6999		
7. Other Outgo	7100-7299		
8. Direct Support/Indirect Costs	7300-7399		\$ 75,656.00
9. Other Debt Services	7400-7499		
10. Interfund Transfers Out	7610-7629		
11. Other Financing Uses	7630-7699		
<b>12. Total Expenditures, Transfers and Other Financing Uses</b>			<b>\$ 234,717.00</b>

<b>C. Subtotal A8 - B12 (will increase/decrease Ending Fund Balance)</b>	<b>\$ -</b>
--	-------------

**NOTE: If C is zero, go to narrative section on reverse side of form. Narrative and certification sections must be completed.**

DISTRIBUTION: Original to Business Advisory Services; Copy to School Financial Services - Accounting Section; Copy returned to district upon approval.



D. Components of Ending Fund Balance	Object Code	Resource Code	Revisions Increase/(Decrease)
<b>1. Reserved Amounts</b>			
a. Revolving Cash Fund	9711		\$
b. Stores	9712		
c. Prepaid Expenses	9713		
d. General Reserve	9730		
e. Restricted Balances ( i.e. statutory only)	9740		
e. Restricted Balances ( i.e. statutory only)	9740		
e. Restricted Balances ( i.e. statutory only)	9740		
e. Restricted Balances ( i.e. statutory only)	9740		
e. Restricted Balances ( i.e. statutory only)	9740		
<b>Total Reserved Amounts</b>			\$

2. Designated Amounts	Object Code	Resource Code	Revisions Increase/(Decrease)
a. For Economic Uncertainties	9770		\$
a. For Economic Uncertainties	9770		
a. For Economic Uncertainties	9770		
a. For Economic Uncertainties	9770		
a. For Economic Uncertainties	9770		
b. For Other:	9780		
b. For Other:	9780		
<b>Total Designated Amounts</b>			\$

3. Unappropriated/Undesignated Amount NOTE: The sum of Lines D1, 2, and 3 must equal C on Page 1.	Account Code		
	9790		\$

**E. Narrative Explanation for this Revision - Must be Completed.**

2008-09 State Adopted Budget - Elimination of deficit factor and increase in ADA due to Beauty College enrollments.

**F. School District Certification - Must be Completed**

Name of School District's Contact Person Ali Delawalla		Telephone Number of Contact Person ( 310 ) 842-4220 x4234
Date of Board Approval 10/28/2008	Signature of the Secretary of the Board	Date Signed (Month/Day/Year)

Submit one (1) certified original and two (2) copies of this summary to:

Division of Business Advisory Services, EC Annex  
Los Angeles County Office of Education  
9300 Imperial Highway  
Downey, CA 90242-2890

Approved:

Dr. Darline P. Robles  
Los Angeles County  
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY BY:	Date Signed (Month/Day/Year)
---	------------------------------



**BOARD REPORT**

**10/28/08  
14.3c**

**14.3c Budget Revisions to the General Fund**

In accordance with Education Code 42127, all budget revisions to major object codes are to be approved by the governing board of the district. The increase to the Unrestricted General Fund of \$208,963 is comprised of a \$75,656 indirect cost transfer from the Adult Education Fund and an increase of \$133,307 which resulted from the updated Revenue Limit calculation/appropriation created when the Legislature adopted the 2008-09 State Budget. The increase to the Restricted General Fund of \$108,861.94 reflects budgeting of the previous year's carryover of Title I funds.

**Recommended Motion:** That the Board of Education approve the budget revisions to the General Fund as outlined in the attached Budget Revision Summary dated 10/28/08.

**Moved by:**

**Seconded by:**

**Vote:**

Submit to Business Advisory Services - EC Annex

**Budget Adjustment Summary  
K-12/ROPs/JPA's**

District (Unit) Number 64444	GL Journal ID Number R0904	Fund Number 01.0
Fund Name General Fund	Unrestricted / Restricted (Circle One) Unrestricted	

Date of Summary 10/28/2008	Name of School District Culver City Unified School District
-------------------------------	--

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. Revenue Limit	8011-8099			
2. Federal	8100-8299			
3. State	8300-8599			
4. Local	8600-8799			
5. Interfund Transfers In	8910-8929			
6. Other Financing Sources	8930-8979			
7. Contributions to Restricted Programs	8980-8999			
<b>8. Total Revenues/Other Financing Sources</b>				\$ -

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		
2. Classified Personnel Salaries	2000-2999		
3. Employee Benefits	3000-3999		
4. Books and Supplies	4000-4999		
5. Services and Other Operating Expenditures	5000-5999		
6. Capital Outlay	6000-6999		
7. Other Outgo	7100-7299		
8. Direct Support/Indirect Costs	7300-7399		\$ (75,656.00)
9. Other Debt Services	7400-7499		
10. Interfund Transfers Out	7610-7629		
11. Other Financing Uses	7630-7699		
<b>12. Total Expenditures, Transfers and Other Financing Uses</b>			\$ (75,656.00)

<b>C. Subtotal A8 - B12 (will increase/decrease Ending Fund Balance)</b>	\$ 75,656.00
--	--------------

**NOTE: If C is zero, go to narrative section on reverse side of form. Narrative and certification sections must be completed.**

DISTRIBUTION: Original to Business Advisory Services; Copy to School Financial Services - Accounting Section; Copy returned to district upon approval.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revisions Increase/(Decrease)
<b>1. Reserved Amounts</b>			
a. Revolving Cash Fund	9711		\$
b. Stores	9712		
c. Prepaid Expenses	9713		
d. General Reserve	9730		
e. Restricted Balances ( i.e. statutory only)	9740		
e. Restricted Balances ( i.e. statutory only)	9740		
e. Restricted Balances ( i.e. statutory only)	9740		
e. Restricted Balances ( i.e. statutory only)	9740		
e. Restricted Balances ( i.e. statutory only)	9740		
<b>Total Reserved Amounts</b>			\$

2. Designated Amounts	Object Code	Resource Code	Revisions Increase/(Decrease)
a. For Economic Uncertainties	9770		\$
a. For Economic Uncertainties	9770		
a. For Economic Uncertainties	9770		
a. For Economic Uncertainties	9770		
a. For Economic Uncertainties	9770		
b. For Other:	9780		
b. For Other:	9780		
<b>Total Designated Amounts</b>			\$

3. Unappropriated/Undesignated Amount NOTE: The sum of Lines D1, 2, and 3 must equal C on Page 1.	Account Code		
	9790		\$ 75,656.00

**E. Narrative Explanation for this Revision - Must be Completed.**  
 Indirect cost transfer from Adult Education to General Fund

**F. School District Certification - Must be Completed**

Name of School District's Contact Person Ali Delawalla		Telephone Number of Contact Person ( 310 ) 842-4220 x4234
Date of Board Approval 10/28/2008	Signature of the Secretary of the Board	Date Signed (Month/Day/Year)

Submit one (1) certified original and two (2) copies of this summary to:

Division of Business Advisory Services, EC Annex  
 Los Angeles County Office of Education  
 9300 Imperial Highway  
 Downey, CA 90242-2890

Approved:

Dr. Darline P. Robles  
 Los Angeles County  
 Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY BY:	Date Signed (Month/Day/Year)
---	------------------------------

Submit to Business Advisory Services - EC Annex

District (Unit) Number 64444	GL Journal ID Number R0903	Fund Number 01.0
Fund Name General Fund	Unrestricted / Restricted (Circle One) Unrestricted	

**Budget Adjustment Summary  
K-12/ROPs/JPA's**

Date of Summary 10/28/2008	Name of School District Culver City Unified School District
-------------------------------	--

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. Revenue Limit	8011-8099		00000.0	\$ 133,307.00
2. Federal	8100-8299			
3. State	8300-8599			
4. Local	8600-8799			
5. Interfund Transfers In	8910-8929			
6. Other Financing Sources	8930-8979			
7. Contributions to Restricted Programs	8980-8999			
<b>8. Total Revenues/Other Financing Sources</b>				<b>\$ 133,307.00</b>

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 133,307.00
2. Classified Personnel Salaries	2000-2999		
3. Employee Benefits	3000-3999		
4. Books and Supplies	4000-4999		
5. Services and Other Operating Expenditures	5000-5999		
6. Capital Outlay	6000-6999		
7. Other Outgo	7100-7299		
8. Direct Support/Indirect Costs	7300-7399		
9. Other Debt Services	7400-7499		
10. Interfund Transfers Out	7610-7629		
11. Other Financing Uses	7630-7699		
<b>12. Total Expenditures, Transfers and Other Financing Uses</b>			<b>\$ 133,307.00</b>

<b>C. Subtotal A8 - B12 (will increase/decrease Ending Fund Balance)</b>	<b>\$ -</b>
--	-------------

**NOTE: If C is zero, go to narrative section on reverse side of form. Narrative and certification sections must be completed.**

DISTRIBUTION: Original to Business Advisory Services; Copy to School Financial Services - Accounting Section; Copy returned to district upon approval.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revisions Increase/(Decrease)
<b>1. Reserved Amounts</b>			
a. Revolving Cash Fund	9711		\$
b. Stores	9712		
c. Prepaid Expenses	9713		
d. General Reserve	9730		
e. Restricted Balances ( i.e. statutory only)	9740		
e. Restricted Balances ( i.e. statutory only)	9740		
e. Restricted Balances ( i.e. statutory only)	9740		
e. Restricted Balances ( i.e. statutory only)	9740		
e. Restricted Balances ( i.e. statutory only)	9740		
<b>Total Reserved Amounts</b>			\$

	Object Code	Resource Code	Revisions Increase/(Decrease)
<b>2. Designated Amounts</b>			
a. For Economic Uncertainties	9770		\$
a. For Economic Uncertainties	9770		
a. For Economic Uncertainties	9770		
a. For Economic Uncertainties	9770		
a. For Economic Uncertainties	9770		
b. For Other:	9780		
b. For Other:	9780		
<b>Total Designated Amounts</b>			\$

	Account Code		
<b>3. Unappropriated/Undesignated Amount NOTE: The sum of Lines D1, 2, and 3 must equal C on Page 1.</b>	9790		\$

**E. Narrative Explanation for this Revision - Must be Completed.**  
 Increase unrestricted revenue due to 2008-09 State Adopted Budget.

**F. School District Certification - Must be Completed**

Name of School District's Contact Person Ali Delawalla		Telephone Number of Contact Person ( 310 ) 842-4220 x4234
Date of Board Approval 10/28/2008	Signature of the Secretary of the Board	Date Signed (Month/Day/Year)

Submit one (1) certified original and two (2) copies of this summary to:

Division of Business Advisory Services, EC Annex  
 Los Angeles County Office of Education  
 9300 Imperial Highway  
 Downey, CA 90242-2890

Approved:

Dr. Darline P. Robles  
 Los Angeles County  
 Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY BY:	Date Signed (Month/Day/Year)
---	------------------------------

LOS ANGELES COUNTY  
OFFICE OF EDUCATION

Division of Business Advisory Services  
9300 Imperial Highway\* Downey, CA 90242-2890

Submit to Business Advisory Service - EC Annex  
**Budget Adjustment Summary**  
K-12/ROPs/JPs

District(Unit)Number 64444	GL Journal ID Number R0903	Fund Number 01.0
Fund Name Gen Fund	Unrestricted / Restricted (Circle One) Restricted	

Date of Summary 10/28/2008	Name of School District CULVER CITY UNIFIED SCHOOL DISTRICT
-------------------------------	--

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustments	Increase (Decrease)
1. Revenue Limit	8011-8099				
2. Federal	8100-8299	8290			108,861.94
3. State	8300-8599				
4. Local	8600-8799				
5. Transfers In	8910-8929				
6. Other Sources	8930-8979				
7. Contribution to Restricted Programs	8980-8999				0
<b>8. Total Revenues/Other Financing Sources</b>				<b>\$</b>	<b>108,861.94</b>

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustments	Increase (Decrease)
1. Certificated Salaries	1000-1999	3010	\$	(39,345.56)
2. Classified Salaries	2000-2999	3010		14,561.38
3. Employee Benefits	3000-3999	3010		-3,805.71
4. Books and Supplies	4000-4999	3010		47,309.73
5. Services, Other Operating Expenses	5000-5999	3010		80,049.66
6. Capital Outlay	6000-6999			
7. Other Outgo	7100-7299	3010		10,092.44
8. Interprogram/Interfund Support Cost	7300-7399			
9. Interfund Transfers Out	7610-7629			
10. Other Uses	7630-7699			
<b>11. Total Expenditures, Transfers and Other Uses</b>			<b>\$</b>	<b>108,861.94</b>
<b>C. Subtotal A8 - B11(will increase/decrease Ending fund Balance)</b>			<b>\$</b>	<b>-</b>

**NOTE: If C is zero, go to narrative section on reverse side of form. Narrative and certification sections must be completed.**

DISTRIBUTION: Original to Business Advisory Services; Copy to School Financial Services-Accounting Section; Copy returned to district upon approval.



D. Components of Ending Fund Balance	Object Code	Resource Code	Budget Adjustments	Increase (Decrease)
<b>1. Reserved Amounts</b>				
a. Revolving Cash Fund				
b. Stores				
c. Prepaid Expenses				
d. General Reserve				
e. Restricted Balances (i.e., statutory only)				
e. Restricted Balances (i.e., statutory only)				
e. Restricted Balances (i.e., statutory only)				
e. Restricted Balances (i.e., statutory only)				
e. Restricted Balances (i.e., statutory only)				
<b>Total Reserved Amounts</b>			\$	-

2. Designated Amounts	Object Code	Resource Code	Budget Adjustments	Increase (Decrease)
a. For Economic Uncertainties				
a. For Economic Uncertainties				
a. For Economic Uncertainties				
a. For Economic Uncertainties				
a. For Economic Uncertainties				
b. For Other:				
b. For Other:				
<b>Total Designated Amounts</b>			\$	-

	Account Code			
3. Unappropriated/Undesignated Amount NOTE: The sum of lines D1, 2, and 3 must equal C on Page 1.	9790		\$	-

**E. Narrative Explanation for this Revision - Must be Completed.**

Title I - increase in funding due to previous year's carry-over amount.

**F. School District Certification - Must be Completed**

Name of School District's Contact Person Ali Delawalla		Telephone Number of Contact Person (310) 842 - 4220 xt 4234	
Date of Board Approval 10/28/2008	Signature of the Secretary of the Board/Designee		Date Signed (Month/Day/Year)

Submit one (1) certified original and two (2) copies of this summary to:

Division of Business Advisory Services, EC Annex  
Los Angeles County Office of Education  
9300 Imperial Highway  
Downey, Ca 90242-2890

Approved:

Dr. Darline Robles  
Los Angeles County  
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY By:	Date Signed (Month/Day/Year)
---	------------------------------

